



NEW DELHI DISTRICT

**NEW DELHI DISTRICT**  
**WELCOMES TO**  
**E-PASS SERVICE**

**PROCESS FLOW- AN INTRODUCTION**

**APPROACH / ACCESS FOR USER –use any character like Hi, Hey, etc on WhatsApp No.9873743727  Detail of Content received by the applicant**

---

Dear Applicant Welcome to New Delhi e-pass Service!

Please WhatsApp the following details:

District New Delhi

1. Name:-
2. Address:-
3. Details of Essential services :-
4. Copy of ID card any like Aadhar, voter card etc:-
5. Vehicle registration number (required for vehicle carrying essential goods or person engaged).:-

**Caution- indiscriminate and forged application will be summarily rejected**

**The above message is auto sent to the applicant**

**APPLICANT'S RESPONSIVE PROTOCOL - SEND THE REQUIRED INFORMATION – THROUGH WHATSAPP NO. NO.9873743727- **

---

1. Name:- **ABC**
2. Address:- **XYZ**
3. Details of Essential services :- **YXJ**
4. Copy of ID card any like Aadhar, voter card etc:- **12345678**
5. Vehicle registration number (required for vehicle carrying essential goods or person engaged).:- **DL-ABC-123**

# PROCESS FLOW – OF EXAMINATION OF DOCUMENTS

---

- Scrutiny
- Eligibility check
- Printout of the application with requisite documents through WhatsApp Web
- Generation of color coded formats

# SPECIMEN OF THE COLOUR CODED IDs / VEHICLE PASSES – CATEGORY WISE

Sl.No	Colour	Head	Category	Pass No.	Remarks
01.	Blue	Industry/ Manufacturer	Manpower Vehicle	I/00__ IV/00__	
02.	Orange	Delivery	Manpower Vehicle	D/00__ DV/00__	
03.	Green	Wholesaler Groceries	Manpower Vehicle	W/00__ WV/00__	
04.	Yellow	Retailer	Manpower Vehicle	R/00__ RV/00__	
05.	Pink	Doctor/ Nurse/etc.	Manpower Vehicle	H/00__ HV/00__	
06.	Red	Chemist/ Pharmacy	Manpower Vehicle	C/00__ CV/00__	
07.	Mauve	Misc.	Manpower Vehicle	M/00__ MV/00__	

# EXAMPLES



2021


## Industry/ Manufacturer

## Wholesaler Groceries


 <b>DISTRICT MAGISTRATE (NEW DELHI DISTRICT) GOVERNMENT OF NCT OF DELHI</b>  <b>ON COVID-19 DUTY</b>	S.No. _____
Name: _____ Type of Service: _____ Office/Place of Engagement: _____ Date: From _____ To _____ Time: From _____ To _____ Two Wheeler Reg.No: _____	<b>Terms &amp; Conditions</b> 1. The Pass / ID is issued only for transportation of Essential Commodities / Emergency items / persons associated with the performance of emergency duties / delivery of essential commodities for daily use. 2. This Pass / ID is valid during the lockdown period only. 3. Safety norms as per SOP / Guidelines of Ministry of Health, Govt. of India, shall be followed while using this Pass / ID without fail in order to prevent further spread of the Corona Virus. 4. The norms of Social Distancing shall also be ensured during operation, travelling by the requisite employees, deployed for the purpose of execution of any duty associated with the delivery of essential services. 5. Permission shall be used only for the legitimate <u>bonafide</u> purpose within the meaning of Essential Commodity Services as have been identified by the Govt. vide different orders, issued from time to time. 6. Any violation of the Terms & Conditions will lead to cancellation of the permission / forfeiture of ID besides penal action within the meaning of various provisions of DDMA Act, read with Epidemic Diseases Act, 1887 & Indian Penal Code
Photo <span style="margin-left: 100px;">(ISSUING AUTHORITY) NEW DELHI DISTRICT</span>	

 <b>DISTRICT MAGISTRATE (NEW DELHI DISTRICT) GOVERNMENT OF NCT OF DELHI</b>  <b>ON COVID-19 DUTY</b>	S.No. _____
Name: _____ Type of Service: _____ Office/Place of Engagement: _____ Date: From _____ To _____ Time: From _____ To _____ Two Wheeler Reg.No: _____	<b>Terms &amp; Conditions</b> 1. The Pass / ID is issued only for transportation of Essential Commodities / Emergency items / persons associated with the performance of emergency duties / delivery of essential commodities for daily use. 2. This Pass / ID is valid during the lockdown period only. 3. Safety norms as per SOP / Guidelines of Ministry of Health, Govt. of India, shall be followed while using this Pass / ID without fail in order to prevent further spread of the Corona Virus. 4. The norms of Social Distancing shall also be ensured during operation, travelling by the requisite employees, deployed for the purpose of execution of any duty associated with the delivery of essential services. 5. Permission shall be used only for the legitimate <u>bonafide</u> purpose within the meaning of Essential Commodity Services as have been identified by the Govt. vide different orders, issued from time to time. 6. Any violation of the Terms & Conditions will lead to cancellation of the permission / forfeiture of ID besides penal action within the meaning of various provisions of DDMA Act, read with Epidemic Diseases Act, 1887 & Indian Penal Code
Photo <span style="margin-left: 100px;">(ISSUING AUTHORITY) NEW DELHI DISTRICT</span>	


## Misc

 <b>DISTRICT MAGISTRATE (NEW DELHI DISTRICT) GOVERNMENT OF NCT OF DELHI</b>  <b>ON COVID-19 DUTY</b>	S.No. _____
Name : _____ Type of Service : _____ Office/Place of Engagement : _____ Date : From _____ To _____ Time : From _____ To _____ Two Wheeler Reg.No. : _____	<b>Terms &amp; Conditions</b>
Photo <span style="margin-left: 100px;">(ISSUING AUTHORITY) NEW DELHI DISTRICT</span>	<ol style="list-style-type: none"> <li>The Pass / ID is issued only for transportation of Essential Commodities / Emergency items / persons associated with the performance of emergency duties / delivery of essential commodities for daily use.</li> <li>This Pass / ID is valid during the lockdown period only.</li> <li>Safety norms as per SOP / Guidelines of Ministry of Health, Govt. of India, shall be followed while using this Pass / ID without fail in order to prevent further spread of the Corona Virus.</li> <li>The norms of Social Distancing shall also be ensured during operation, travelling by the requisite employees, deployed for the purpose of execution of any duty associated with the delivery of essential services.</li> <li>Permission shall be used only for the legitimate <u>bonafide</u> purpose within the meaning of Essential Commodity Services as have been identified by the Govt. vide different orders, issued from time to time.</li> <li>Any violation of the Terms &amp; Conditions will lead to cancellation of the permission / forfeiture of ID besides penal action within the meaning of various provisions of DDMA Act, read with Epidemic Diseases Act, 1897 &amp; Indian Penal Code</li> </ol>


## Delivery

 <b>DISTRICT MAGISTRATE (NEW DELHI DISTRICT) GOVERNMENT OF NCT OF DELHI</b>  <b>ON COVID-19 DUTY</b>	S.No. _____
Name : _____ Type of Service : _____ Office/Place of Engagement : _____ Date : From _____ To _____ Time : From _____ To _____ Two Wheeler Reg.No. : _____	<b>Terms &amp; Conditions</b>
Photo <span style="margin-left: 100px;">(ISSUING AUTHORITY) NEW DELHI DISTRICT</span>	<ol style="list-style-type: none"> <li>The Pass / ID is issued only for transportation of Essential Commodities / Emergency items / persons associated with the performance of emergency duties / delivery of essential commodities for daily use.</li> <li>This Pass / ID is valid during the lockdown period only.</li> <li>Safety norms as per SOP / Guidelines of Ministry of Health, Govt. of India, shall be followed while using this Pass / ID without fail in order to prevent further spread of the Corona Virus.</li> <li>The norms of Social Distancing shall also be ensured during operation, travelling by the requisite employees, deployed for the purpose of execution of any duty associated with the delivery of essential services.</li> <li>Permission shall be used only for the legitimate <u>bonafide</u> purpose within the meaning of Essential Commodity Services as have been identified by the Govt. vide different orders, issued from time to time.</li> <li>Any violation of the Terms &amp; Conditions will lead to cancellation of the permission / forfeiture of ID besides penal action within the meaning of various provisions of DDMA Act, read with Epidemic Diseases Act, 1897 &amp; Indian Penal Code</li> </ol>

## Doctor/ Nurse/etc.



 <p><b>DISTRICT MAGISTRATE (NEW DELHI DISTRICT) GOVERNMENT OF NCT OF DELHI</b></p> <p><b>ON COVID-19 DUTY</b></p> <p>S.No. _____</p> <p>Name: _____ Type of Service: _____ Office/Place of Engagement: _____ Date: From _____ To _____ Time: From _____ To _____ Two Wheeler Reg.No: _____</p> <p>Photo</p> <p>(ISSUING AUTHORITY) NEW DELHI DISTRICT</p>	<p style="text-align: center;"><b>Terms &amp; Conditions</b></p> <ol style="list-style-type: none"> <li>The Pass / ID is issued only for transportation of Essential Commodities / Emergency Items / persons associated with the performance of emergency duties / delivery of essential commodities for daily use.</li> <li>This Pass / ID is valid during the lockdown period only.</li> <li>Safety norms as per SOP / Guidelines of Ministry of Health, Govt. of India, shall be followed while using this Pass / ID without fail in order to prevent further spread of the Corona Virus.</li> <li>The norms of Social Distancing shall also be ensured during operation, travelling by the requisite employees, deployed for the purpose of execution of any duty associated with the delivery of essential services.</li> <li>Permission shall be used only for the legitimate bonafide purpose within the meaning of Essential Commodity Services as have been identified by the Govt. vide different orders, issued from time to time.</li> <li>Any violation of the Terms &amp; Conditions will lead to cancellation of the permission / forfeiture of ID besides penal action within the meaning of various provisions of DEEMA Act, read with Epidemic Diseases Act, 1897 &amp; Indian Penal Code</li> </ol>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

## Chemist/ Pharmacy.

 <p><b>DISTRICT MAGISTRATE (NEW DELHI DISTRICT) GOVERNMENT OF NCT OF DELHI</b></p> <p><b>ON COVID-19 DUTY</b></p> <p>S.No. _____</p> <p>Name: _____ Type of Service: _____ Office/Place of Engagement: _____ Date: From _____ To _____ Time: From _____ To _____ Two Wheeler Reg.No: _____</p> <p>Photo</p> <p>(ISSUING AUTHORITY) NEW DELHI DISTRICT</p>	<p style="text-align: center;"><b>Terms &amp; Conditions</b></p> <ol style="list-style-type: none"> <li>The Pass / ID is issued only for transportation of Essential Commodities / Emergency Items / persons associated with the performance of emergency duties / delivery of essential commodities for daily use.</li> <li>This Pass / ID is valid during the lockdown period only.</li> <li>Safety norms as per SOP / Guidelines of Ministry of Health, Govt. of India, shall be followed while using this Pass / ID without fail in order to prevent further spread of the Corona Virus.</li> <li>The norms of Social Distancing shall also be ensured during operation, travelling by the requisite employees, deployed for the purpose of execution of any duty associated with the delivery of essential services.</li> <li>Permission shall be used only for the legitimate bonafide purpose within the meaning of Essential Commodity Services as have been identified by the Govt. vide different orders, issued from time to time.</li> <li>Any violation of the Terms &amp; Conditions will lead to cancellation of the permission / forfeiture of ID besides penal action within the meaning of various provisions of DEEMA Act, read with Epidemic Diseases Act, 1897 &amp; Indian Penal Code</li> </ol>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------



## Retailer

S.No. _____	 <b>DISTRICT MAGISTRATE (NEW DELHI DISTRICT) GOVERNMENT OF NCT OF DELHI</b>  <b>ON COVID-19 DUTY</b>
<p>Name: .....</p> <p>Type of Service: .....</p> <p>Office/Place of Engagement: .....</p> <p>Date: From ..... To .....</p> <p>Time: From ..... To .....</p> <p>Two Wheeler Reg.No. ....</p>	
 Photo	(ISSUING AUTHORITY) NEW DELHI DISTRICT
<b>Terms &amp; Conditions</b>	
<ol style="list-style-type: none"><li>1. The Pass / ID is issued only for transportation of Essential Commodities / Emergency items / persons associated with the performance of emergency duties / delivery of essential commodities for daily use.</li><li>2. This Pass / ID is valid during the lockdown period only.</li><li>3. Safety norms as per SOP / Guidelines of Ministry of Health, Govt. of India, shall be followed while using this Pass / ID without fail in order to prevent further spread of the Corona Virus.</li><li>4. The norms of Social Distancing shall also be ensured during operation, travelling by the requisite employees, deployed for the purpose of execution of any duty associated with the delivery of essential services.</li><li>5. Permission shall be used only for the legitimate <del>bonafide</del> purpose within the meaning of Essential Commodity Services as have been identified by the Govt. vide different orders, issued from time to time.</li><li>6. Any violation of the Terms &amp; Conditions will lead to cancellation of the permission / forfeiture of ID besides penal action within the meaning of various provisions of DDMA Act, read with Epidemic Diseases Act, 1897 &amp; Indian Penal Code</li></ol>	

# ILLUSTRATION

S.No. 11006

**DISTRICT MAGISTRATE  
(NEW DELHI DISTRICT)  
GOVERNMENT OF NCT OF DELHI**

**ON COVID-19 DUTY**

Name: AJAY BAKSHI

Type of Service: Emergency Services

Official Place of Engagement: C-109, F-103-B, T.E. Persepolis Complex, Saidulajab.

Date: From 26/3/20 To 31/3/20

Time: From 8 AM To 8 PM

Two Wheeler Reg No. \_\_\_\_\_

**Terms & Conditions**

- The Pass / ID is issued only for transportation of Essential Commodities / Emergency items / goods associated with the performance of emergency duties / delivery of essential commodities for daily use.
- This Pass / ID is valid during the lockdown period only.
- Safety norms as per SOP / Guidelines of Ministry of Health, Govt. of India, shall be followed while using this Pass / ID without fail in order to prevent further spread of the Corona Virus.
- The norms of Social Distancing shall also be ensured during operation, travelling by the requisite employees, deployed for the purpose of execution of any duty associated with the delivery of essential services.
- Permission shall be used only for the legitimate bonafide purposes within the meaning of Essential Commodity Services as have been identified by the Govt. vide different orders, issued from time to time.
- Any violation of the Terms & Conditions will lead to cancellation of the permission / forfeiture of ID besides penal action within the meaning of various provisions of DEMA Act, read with Epidemic Diseases Act, 1987 & Indian Penal Code.

VALID WITH  
R3344 No -  
Photo  
379689419226

Ajay B 25/3/20  
(ISSUING AUTHORITY)  
NEW DELHI DISTRICT

S.No. 001

**DISTRICT MAGISTRATE  
(NEW DELHI DISTRICT)  
GOVERNMENT OF NCT OF DELHI**

**CAR PASS (Goods Vehicle)**

**ON COVID-19 DUTY**

Vehicle No.: DL 1M 72-17

Date: From 26/03/20 To 31/03/20

Time: From 8 AM To 8 PM

Ajay B 25/3/20  
(ISSUING AUTHORITY)  
NEW DELHI DISTRICT

---

➤ SECURITY FILTRATION

1. In order to keep security filter, the unique photo ID or any other Government issued ID Number to be mentioned.
2. Signed and stamped by the Authorized Officer
3. Pass / ID card sent to the applicant on Whatsapp.

# TODAY STATUS

---

No. of application received	No. of application disposed off or in process	In Process	Rejected being incomplete or not required
525	299		

# INNOVATION

---

- No need of physical visit
- Different color coding is used for different categories of essential services provider
- Unique ID is being maintain the to the check the misuse
- Market / Manufacturing/Industries/ Hospitality etc. Associations are being contacted to popularize the E-service mechanism .
- **Objective of social distancing is achieved.**

# Futurist Plan

---

- To persuade the registered vendors through this mechanism to encourage Door Step Delivery of essential services – to prevent the objective of Lockdown i.e. minimum social interaction and to prevent the spread COVID-19



*Thank  
You!*